



IJF

ACADEMY

IJF ACADEMY FOUNDATION

(Office Malta)

37, Marina Court

G. Cali Street, Ta Xbiex, XBX1421, Malta

(Office Switzerland)

No. 24 Residences Ouchy-Navigation

Avenue de la Harpe 49 Lausanne 1007 - Suisse

Phone: +35621319944 | Email: academy@ijf.org | Website: www.ijf.org

Friday, 26 July 2019

Entries for Semester 2 – IJF Academy

Dear President,

As we have announced earlier, the IJF Academy is now an autonomous Higher Education Institute. Since the 27th August 2018, the Academy is licensed by the **National Commission for Further and Higher Education (NCFHE)**, member of the **European Association for Quality Assurance in Higher Education**.

We are in the process to upgrade the coaching courses and will provide information about the details in due time.

During this Semester only the NEWLY designed and upgraded course, titled, **Undergraduate Diploma in Judo Management** will be running online.

Course structure

Semester 1 (16 weeks) – Twelve (12) online modules and submission of Diploma Project of 5000-words – 30 Credits

Semester 2 (8 weeks) – Judo Work Placement – 30 Credits

The detailed course description is attached.

Entry Requirements

- Minimum 18 years of age,
- Nomination by IJF National Federation
- English language knowledge
- Access to internet.

Application Deadline: Sunday 4th August 2019

Course starting date: Monday, 19th August 2019

Students can only attend these this course if they are nominated by their National Federation, member of the IJF.

We include the Nomination Form in word format. This form is to be filled in and submitted to us before the closing date (Sunday, 4th August 2019) in **WORD FORMAT** to academy@ijf.org

In case you have any difficulties, please let us know, by contacting us on academy@ijf.org

Best Regards

Envic Galea

Director IJF Academy

COURSE INFORMATION - UNDERGRADUATE DIPLOMA IN JUDO MANAGEMENT

COURSE OBJECTIVE

The IJF Academy is helping administrators and managers run professionally the judo federations, clubs and centres. It is essential to provide sport managers with access to a management course of international significance, to contribute towards the improvement and the management of their judo federation, clubs and centres. The course is designed to provide a range of skill-specific information to the student cohort. As an online course this is done via a dedicated online workbook, a number of video presentations of the key areas, a range of practical activities designed to elicit sound thinking and judgement from the cohort and a dedicated case study in each area. The student is also expected to give 500 words on each subject in the online forum and at least comment on two comments of his class. In addition, a concise examination is also used to ascertain student learning and understanding.

COURSE CONTENT

Introduction to Sport Management Environment, Judo Governance, Personal Brand, Management Functions in Judo Organisations, Boards and Committees, Sport Marketing, Sport Marketing, Fundraising and Sponsorship, Event Management, Facility Management, Diploma Project, Judo work placement.

TARGET GROUP

The Undergraduate Diploma in Judo Management course is intended to train administrators and managers for effective work within judo federations, clubs and centres.

Sport organisations run their daily administration and management in a structured way. The sport organisation requires a solid legal foundation and administrative as well as managerial setup. In sport organisations, which are non-for-profit NGOs the following occupations and professions are practiced:

- President; - Secretary General; - Treasurer; - HR administrator; - Sport director; - Competition director; - Facility manager, etc.

LEARNING OUTCOMES - THE STUDENT WILL BE ABLE TO:

- discuss and explain general information to other judo club members
- discuss and explain specific information to other judo club members
- write a document that critically analyses a judo challenge within their organisation and offers solutions based on the material presented.
- evaluate his own learning during the judo placement through a portfolio
- study on his own through readings provided
- produce a project as research of his own.

Note: we encourage that the Diploma Project in Semester 1 is designed to improve the identified sector for the benefit of the sport. Such projects could be (1) newsletter production, (2) fund raising projects, (3) competition and (4) sponsorship plan.

GENERAL ASSESSMENT POLICY AND PROCEDURE

The Undergraduate Diploma in Judo Management course is conducted entirely online. There are two types of assessments in the course:

- 1) Twelve online multiple-choice test examinations during the Phase 1 of the online course.
- 2) Evaluation of the Assignment that the student uploads in the platform. The uploaded assignment can only be accessed by the lecturer, who completes the evaluation in writing.

QUALIFICATION

The Undergraduate Diploma in Judo Management European Qualification Framework (EQF) 5.

COURSE INFORMATION - UNDERGRADUATE

DIPLOMA IN JUDO MANAGEMENT

JUDO WORK PLACEMENT – SEMESTER 2

OBJECTIVE

The Judo Work Placement is to serve the link between the theory learnt and vocational work experience. The Judo Work Placement serves as a development of the knowledge and learning outcomes and continues to build personal development. IJF academy will ensure that appropriate mentoring takes place during work.

PROCEDURE

Students have to enrol to the Semester 2 and complete the 8-week Judo Work Placement as part of the requirement of UDJM.

During the 8 weeks internship the students have to apply their accepted Diploma Project that was completed during the Semester 1. During the application of their Diploma Project, the hosting judo organisation (i.e. club or national federation) shall help the students with their implementation. At the end of the 8 weeks, the hosting judo organisation is allowed to use the project that has been completed by the student.

Enrolled students have to sign a Learning Contract with the representative of the hosting judo organisation and detail the objectives of the 8 weeks period. The sample of the Learning Contract will be provided by IJF Academy.

LEARNING OUTCOMES OF JUDO WORK PLACEMENT

Use judo specific terminology.

Show a clear understanding of judo environment and practices.

Assemble and maintain information in a professional manner.

Prioritise tasks especially if events are held.

Demonstrate a positive attitude to set an example to others.

Identify needs of judo clients and events.

Assess and learn from feedback.

Interact with verbal and non-verbal communication after listening carefully to stakeholders.

Communicate his work experience through a portfolio.

PORTFOLIO STRUCTURE

The students must complete their Judo Work Placement during Semester 2 in the selected Judo Organisations by completing and uploading the following portfolio elements and get accepted by the IJF Instructor:

1. Organisation structure and a short outline of the work of the judo sport organisation.
2. Job description of the student during the Judo Work Placement in the judo sport organisation
3. Career or personal profile (or CV) of the student.
4. Cross referencing forms which link evidence with requirements.
5. An index listing of the evidence.
6. The evidence itself, each item being numbered and with a brief explanation of where and how it is being used.
7. A witness list of others who have contributed to the evidence compiled by the student.
8. A declaration stating that the evidence is original, authentic and has been put together by the student.

Note: further detailed information is given before the Semester 2.

COURSE INFORMATION - UNDERGRADUATE DIPLOMA IN JUDO MANAGEMENT (UDJM)

HOW TO UPGRADE THE CJM CERTIFICATE AND DIPLOMA

The IJF Academy is hereunder announces the procedure that students can follow – not mandatory - if they wish to upgrade their Certificate and/or Diploma obtained between 2017-2019 years in IJF Academy.

A. Students obtained the CERTIFICATE in Certified Judo Management course must follow the following steps to:

1. Enrol to Semester 1 of the new UDJM course nominated by their national judo federation in writing (nomination forms sent to NFs).
 - a. Start date of Semester 1: Monday 19th August 2019.
 - b. Nomination deadline for Semester 1: Sunday, 4th August 2019.
2. Complete successfully all 12 theory online modules with a minimum of 60% result in each and every of the 12 modules.
3. Submit the maximum 5.000-words Diploma Project and get accepted – mandatory.
4. Enrol to Semester 2 of the new UDJM course that has the following pre-requisites:
 - a. Minimum 60% online examination result in each and every of the 12 modules of Semester 1.
 - b. Accepted 5.000-words Diploma Project of Semester 1.
5. Complete the Semester 2 of the new UDJM course – 8-weeks Judo Work Placement in selected and approved judo sport organisation (i.e. sports club and/or NF) and submit the required 8 portfolio elements and get them accepted by the UDJM Instructor. The portfolio details will be provided before Semester 2 in writing.

B. Students obtained the DIPLOMA in Certified Judo Management course must follow the following steps to:

1. Enrol to Semester 1 of the new UDJM course nominated by their national judo federation in writing (nomination forms sent to NFs).
 - a. Start date of Semester 1: Monday 19th August 2019.
 - b. Nomination deadline for Semester 1: Sunday, 4th August 2019.
2. Complete successfully all 12 theory online modules with a minimum of 60% result in each and every of the 12 modules.
3. Enrol to Semester 2 of the new UDJM course that has the following pre-requisites:
 - a. Minimum 60% online examination result in each and every of the 12 modules of Semester 1.
4. Complete the Semester 2 of the new UDJM course – 8-weeks Judo Work Placement in selected and approved judo sport organisation (i.e. sports club and/or NF) and submit the required 8 portfolio elements and get them

Note: students who have submitted their 5.000-words assignment and it was successfully accepted by the IJF Instructor before, may use the same assignment during Semester 2 or they are welcome to revise it and submit as a new Diploma Project during Semester 1.